

Behaviour Policy

Statement of Intent:

The **Heaven Learning Academy** aims to act in accordance with the Behavioural Policy set out above as much as possible; however, we understand the necessity for additional rules and considerations while the school observes teaching at a virtual platform.

Application

1. The school will ensure that the rules are communicated effectively to all students.
2. The school informs parents of any changes to provisions outlined in this policy.
3. The school expects students to uphold these rules at all times, including entering and exiting the live classrooms.
4. Staff are informed of discipline and rewards in place to aid enforcement of these rules in line with this policy.
5. Students are expected to follow the school's **Respect Agenda** of respecting themselves, others and the school at all times and work together to maintain a safe environment.
6. The school expects students in wrap-around care, e.g. breakfast clubs, SEND, SISPO to adhere to the school's rules.

Classroom

1. **Absence** The school expects students to follow all entering and exiting arrangements to the best of their ability and to arrive at the correct time.
2. The school expects students to log in and enter the classroom 10 minutes prior to the lesson; this needs to be done to resolve any technical issues before the class begins.
3. Students' behaviour is observed by the teacher throughout the lesson and rewards/detentions are provided at the end of each week.
4. Students are required to turn their cameras on throughout the lesson to reassure their presence in the class.
5. Students must mute themselves unless they are contributing to a class discussion.
6. Students are required to respond to the teacher's questions or excel their input in the lesson through personal/public chat during class timings.
7. Students must share their screens when prompted by the teacher.
8. Students must log back in as soon as possible if they encounter any technical issues.
9. Students must participate in class activities to prove they are present and learning is taking place.

Absence:

1. Parents are responsible for informing the school in advance if a student cannot attend a live class.
2. If a student is unable to attend a live lesson due to illness, a doctor's note must be submitted.
3. In case of foreign visits, students may take one day off for travel.
4. If a student is continuously unable to log in to their online platform, parents must contact the school.
5. Sanctions have been put in place for any child who doesn't attend live lessons for three consecutive days with no reasonable explanation.

Homework

1. Students are expected to adhere to the **homework policy** where applicable.
2. The school expects students to uphold good behaviour at all times and to:
 - Complete the work that has been set and turn it in on time, to the best of their ability.
 - Keep all communication polite, appropriate, and aligned with the school's learning arrangements.
 - Not misuse or mistreat the resources or technology utilised for the delivery of learning.
 - Report any issues, including harassment or bullying from their peers, to their teacher.
 - Follow the school's Respect Agenda at all times.
3. In case of 3 consecutive pieces of missing homework, students will face sanctions.
4. Students must submit work in accordance with the assignment brief
5. If a student's gadget, is stolen, hacked or not functioning, the school will NOT be liable for any costs, delayed assessments or assignments.

Exclusions

1. All poor behaviour is addressed in line with this policy and discipline remains rational, reasonable, fair and proportionate.
2. Persistent poor behaviour, including the persistent, purposeful refusal to follow the school's rules, may result in the pupil being excluded from school in the interests of maintaining an educated environment.
3. The headteacher retains the power to exclude students on disciplinary grounds – all exclusions and their arrangements are carried out in line with the Government guidelines on exclusions, where practicable.
4. The headteacher liaises with the LA and the parents of a permanently excluded pupil to arrange alternative provisions to minimise any breaks in education.
5. The timeframes set out in the Government's Exclusion guidance for schools remain in force, where practicable. This applies to all exclusions, including those that were issued before 23 March 2020.
6. Where a deadline cannot be met, meetings and panel hearings may take place even if the relevant deadline has been missed – Where necessary, the governing board decides whether any meetings should be delayed.
7. Login details MUST NOT be shared with anyone else. Failure to do so may result in exclusions.